

ELIAS MOTSOALEDI LOCAL MUNICIPALITY



2018/2019 First quarter performance report

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1st QUARTER PERFORMANCE REPORT

1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget. In addition, the SDBIP creates a line of accountability from senior management to all employees. The SDBIP convert the needs of communities into measurable performance measures, indicators and targets.

The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

2. Executive Summary

The table below represents the institutional performance for the 1st Quarter per department:

Key Performance Area	departments	Total annual KPI	Total 1st quarter target	Achieved KPIs	Not achieved KPIs	not applicable	Total Percentage achieved %
1	Development planning	15	12	7	5	3	58%
2	Executive support	9	7	7	0	2	100%
3	Corporate services	23	17	15	2	6	88%
4	Municipal Managers' office	15	8	6	2	7	75%
5	Finance	12	6	6	0	6	100%
6	Community services	9	8	7	1	1	88%
7	Infrastructure	28	24	18	6	4	75%
TOTAL		111	82	66	16	29	80%

The table below represents the institutional performance for the 1st Quarter per Key Performance Area:

Key Performance Area Number	Key Performance Area	Total No. of Set Targets	Total No. of Achieved targets	No. of Targets NOT Achieved	Not applicable	% Achieved Targets
1	Spatial Rationale	8	4	4	0	50%
2	Institutional Development & Transformation	20	13	1	6	93%
3	Local Economic Development	6	3	1	2	75%
4	Basic Service Delivery	33	23	7	3	77%
5	Financial Management & Viability	11	4	2	5	67%
6	Good Governance & Public Participation	15	9	0	6	100%
Total		93	56	15	22	79%

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DEVELOPMENT PLANNING

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						1st Qtr Target	Progress to date	Challenges			
To promote informed human	spatial planning	% site demarcation projects at Ga-Matsepe	opex	N/A	New	20% inception report	0% progress as at the end of 1st Quarter	*Non-submission of procurement plan. *Unavailability of schedule of Bid meetings of Bid Specification Committee (BSC)	*Timeous submission of procurement plan to SCM in future upon finalisation of SDBIP. *Appointment of service provider in the 2nd Quarter *Raise rigour in monitoring *Development of schedule of BSC meetings of BSC by October 2018	Inception report	Target Not Achieved
		% site demarcation projects at Inkosi Mahlangu	opex	N/A	New	20% inception report	0% progress as at the end of 1st Quarter	*Non-submission of procurement plan. *Unavailability of schedule of Bid meetings of Bid Specification Committee (BSC)	*Timeous submission of procurement plan to SCM in future upon finalisation of SDBIP. *Appointment of service provider in the 2nd Quarter *Raise rigour in monitoring *Development of schedule of BSC meetings of BSC by October 2018	Inception report	Target Not Achieved

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settlement	subdivision of Erven Roosenekaal	opex	N/A	New	25% inception report	0% progress as at the end of 1st Quarter	*Non-submission of procurement plan. *Unavailability of schedule of Bid meetings of Bid Specification Committee (BSC)	*Timeous submission of procurement plan to SCM in future upon finalisation of SDBIP. *Appointment of service provider in the 2nd Quarter *Raise rigour in monitoring *Development of schedule of meetings of BSC by October 2018	inception report	Not Achieved
	% Development of Land use scheme (LUS)	opex		100%	25% inception report	0% progress as at the end of 1st Quarter	*Non-submission of procurement plan. *Unavailability of schedule of Bid meetings of Bid Specification Committee (BSC)	*Timeous submission of procurement plan to SCM in future upon finalisation of SDBIP. *Appointment of service provider in the 2nd Quarter *Raise rigour in monitoring *Development of schedule of meetings of BSC by October 2018	inception report	Target Not Achieved
	land use management	opex		100%	100%	100% (6/6) land use applications received and processed within 90 days			land use application register	Target Achieved

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To promote intergrated human settlement	compliance with National building regulations	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a		100%	100%	100%	100% (24/24) new building plans of less than 500 square metres assessed within 10 days of receipt of plans	None	None	Building plans application register	<u>Target</u> <u>Achieved</u>
		% of new building plans of more than 500 square metres assessed within 28 days of receipt of plans	n/a		100%	100%	100%	100% (3/3) new building plans of more than 500 square metres assessed within 28 days of receipt of plans	None	None	Building plans application register	<u>Target</u> <u>Achieved</u>
		% of inspections conducted on building construction with an approved plan to ensure compliance with National Building Regulations and Building Standards	n/a		100%	100%	100%	100% (235/235) inspections conducted on building construction with an approved plan to ensure compliance with National Building Regulations and Building Standards	None	None	Inspection report	<u>Target</u> <u>Achieved</u>

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KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/19	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
To promote conducive environment for economic growth and development	EPWP	Number of job opportunities provided through EPWP grant by 30 June 2019 (GKPI)	EPWP grant		69	N/A	N/A	None	None	list of appointed Epwp beneficiaries	N/A
		Number of networking events held by 30 June 2019	opex		3	N/A	N/A	None	None	reports and attendance register	N/A
	SMME's	Number of SMME's and Co-operatives capacity building workshops/ training held by 30 June 2019 (LED training)	Opex		21	2	5	None	None	reports and attendance register	<u>Target</u> <u>Achieved</u>

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LED strategy	% Reviewal of LED Strategy	opex		1	15% appointment of service provider	0% progress	*Non- responsiveness of the tender recurred following re-advertisement	*Consider application of s32 of the SCM Regulations	Appointment letter	Target Not Achieved
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KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	25%	50% (i.e 0.5/1) Internal Audit Findings resolved per quarter as per the Audit Plan	None	None	Quarterly IA status reports	Target Archived
	% execution of identified risk management plan within prescribed timeframes per quarter (development planning)	n/a		100%	50%	50% (5/10)	None	None	Quarterly risk assessment report	Target Archived	
	Risk Management										

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CORPORATE SERVICES

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						1st Qtr Target	Progress to date	Challenges			
	policy review	number of policies reviewed	n/a		0	1 overtime policy	8 policies reviewed *Overtime Policy *Leave Policy, *Cellphone & Mobile Data Policy *Patch Management Policy *Physical Server Room Access Policy *Anti-Virus Policy *Firewall Policy *Assets Management Policy.	None	None	council resolution	<u>Target Exceeded</u>
	policy development	number of policies developed	n/a		n/a	n/a	n/a	n/a	n/a	n/a	n/a
	employment equity	establishment of employment equity forum by 1 February 2019	n/a		new	n/a	n/a	n/a	n/a	n/a	n/a
		Submission of employment equity report to DOL by 31st January 2019	n/a		new	n/a	n/a	n/a	n/a	n/a	n/a

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Skills programme	Number of employees approved for study financial assistance	Opex			new	2	1	Discontinued studies	Leverage on employees reporting on studies' progress	approval letters signed by municipal manager	Target Not Achieved
WSP	Approval of reviewed WSP (work skills plan) by 30 June 2019	n/a			1	n/a	n/a	n/a	n/a	n/a	n/a
	% of a municipality's budget actually spent on implementing its workplace skills plan	1%			1%	n/a	n/a	n/a	n/a	n/a	n/a
LLF	Number of LLF meetings held	n/a			6	3	4 LLF Meetings *13/07/2018 *08/08/2018 *31/08/2019 *18/09/2018	Slowness of job evaluation	Continuous engagement with SALGA & organised labour	attendance register and minutes	Target Exceeded
ICT	Number of ICT steering committee meetings	n/a			5	1	1 ICT Steering Committee meeting held on 17th September 2018	None	None	attendance register and minutes	Target Achieved
	Number of ICT reports generated	n/a			new	2	2	None	Refer to Council Resolution Register	ICT reports	Target Achieved
Customer services	Number of customer care services reports generated	n/a			new	2	2	None	Refer to Council Resolution Register	Customer care reports	Target Achieved

To build capable, responsive, accountable, effective and efficient municipal institutions and administration

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Staff turnover	number of staff turnover reports generated	n/a		new	2	2	None	Refer to Council Resolution Register	Staff turnover reports	<u>Target Achieved</u>
Occupational health and safety (OHS)	Number of occupational health and safety reports generated	n/a		new	2	2	None	Refer to Council Resolution Register	OHS reports	<u>Target Achieved</u>
Employee Assistance Programme (EAP)	Number of Employee Assistance programme reports generated	n/a		new	2	2	None	Refer to Council Resolution Register	EAP reports	<u>Target Achieved</u>
Disciplinary cases	Number of disciplinary cases reports generated	n/a		new	2	2	None	Refer to Council Resolution Register	Disciplinary cases reports	<u>Target Achieved</u>
Training	Number of training reports generated	n/a		new	2	2	None	Refer to Council Resolution Register	Training reports	<u>Target Achieved</u>

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KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Achieved / Not Achieved
						1st Qtr	Progress to date	Challenges	Remedial Actions	
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	25%	100% (1/1) findings resolved/addressed	None	None	Quarterly IA status reports
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Corporate Serv. Dept.)	n/a		100%	50%	50%	None	None	Quarterly risk assessment report

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CAPITAL PROJECTS												
Ward No.	Strategic Objectives	Projects	key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	1st quarter	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
n/a		Furniture and equipment	% processing of procurement request submitted	R400 000,00	R0,00	100%	100% processing of procurement request submitted	0% On tender stage (tender closes on 24th October 2018)	Specification & addition or inclusion of Council Chambers chairs prompted procurement through tendering	To be done in the 2nd quarter of the 2018/19 f/y	processed requisitions	Target Not Achieved
n/a	To provide for basic services delivery and sustainable infrastructural development	Computer Equipment	% processing of procurement request submitted	500 000	R0,00	100%	100% processing of procurement request submitted	100% of procurement requests processed	*Slowness *Products of substandard quality	Q1 Service Providers Performance Assessment Meeting scheduled for last week of Oct 2018	processed requisitions	Target Achieved
n/a		machinery and equipments	% processing of procurement request submitted	500 000	R142,752.00	100%	100% processing of procurement request submitted	100% of procurement requests processed	None	None	processed requisitions	Target Achieved
n/a		air conditioners	% processing of procurement request submitted	300 000	R0,00	100%	100% processing of procurement request submitted	100% of procurement requests processed	Insufficient budget	Considerations of budget adjustments	processed requisitions	Target Achieved

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KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
To build capable, responsive, accountable, effective and efficient municipal institutions and administration	Performance Management	% of KPIs and projects attaining organisational targets (total organisation) by 30 June 2019	Opex		66%	25%	25%	none	none	Performance report	Achieved
		Final SDBIP approved by Mayor within 28 days after approval of Budget	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a

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Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
to promote conducive environment for economic growth and development	EPWP	Grant agreement signed between EMLM and dept. of public works stipulating the EPWP targets	n/a		1	1	1	none	signed grant agreement	achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
To improve sound		% spend of the Total Operational Budget excluding non-cash items by the 30 June 2019	Opex		90%	25%	18%	most of the projects (capital and operational) are still at planning or tender stage	budget report	not achieved

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Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
and municipal financial management	Expenditure	Remuneration (Employee Related Costs and Councillors Remuneration) as % of Total Operating Expenditure per quarter	Opex		<39%	<39%	<43.62	none	none	section 71	not achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Good Governance and oversight	Submission of Final audited consolidated Annual Report to Council on or before end of January 2019	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
		submission of annual report oversight report to council by March 2019	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
	2019/20 IDP review process plan approved by 30th June 2019	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
	IDP Development	Final IDP tabled and approved by council by the 31 May 2019	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Total organisation)	n/a		38%	n/a	n/a	n/a	n/a	n/a	n/a
To enhance good governance and public participation	Audit	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a		66%	25%	100%	none	none	Quarterly IA status reports	achieved
	Risk Management	Number of Risk Management report submitted to the Risk Management Committee per quarter	n/a		4	1	1	none	none	Quarterly risk management report	achieved

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Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
		Number of quarterly Risk Management Committee meetings convened by June 2019	n/a		4	1	1	none	none	attendance register and minutes	achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (OMM)	n/a		100%	50%	64%	none	none	Quarterly risk assessment report	achieved

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INFRASTRUCTURE SERVICES

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
To promote conducive environment for economic growth and development	EPWP	number of job opportunities created on capital projects through EPWP grant by 30 June 2019 (GKPI)	EPWP grant		630	50	137	None	list of appointees	Achieved

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KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Remedial Actions	Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges			
To provide for basic services delivery and sustainable infrastructural development	Electricity	number of households connected to basic level of electricity by 30 June 2019 (GKPI)	INEP		99%	n/a	n/a	n/a	n/a	n/a	N/A
		% development of public lighting master plan	opex		New	40% inception, assessment and data collection	45% - consultant busy with draft master plan	None	progress report	Achieved	
	Roads and storm water	kilometers of new paved roads to be built	MIG		7.3km	n/a	n/a	n/a	n/a	n/a	N/A
		kilometers of graveled roads regavelled and bladed	opex		New	40km	174	None	completion certificates	Achieved	
	Energy efficiency and demand site management	% installation of energy efficient management system	opex		New	25% advertisement and appointment of service provider	10% - on tender stage	project behind schedule	To fast track the appointment	Tender advert	Not Achieved

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KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						1st Qtr Target	Progress to date	Challenges			
To improve sound and sustainable municipal financial management	Project Management	% spending on MIG funding by the 30 June 2019	MIG	12981390	77%	20%	28%	none	None	MIG monthly report	Achieved
	Electricity	% spending on INEP funding by the 30 June 2019	INEP	3 162 993	99%	25%	36%	none	None	INEP monthly report	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						1st Qtr	Progress to date	Challenges			
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	25%	100%	None	None	Quarterly IA status reports	Achieved
	% execution of identified risk management plan within prescribed timeframes per quarter (Infrastructure)	n/a		100%	50%	65%	none	none	none	Quarterly risk assessment report	achieved

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KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
To build capable, responsive, accountable, effective and efficient municipal institutions and administration	municipal infrastructure grants (MIG)	number of MIG reports submitted to Coghsia	n/a		new	3	3	None	proof of submission	Achieved
	department of energy (DOE)	number of reports submitted to department of energy	n/a		new	3	3 monthly reports submitted	None	proof of submission	Achieved

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CAPITAL PROJECTS

Ward No.	Project	Strategic Objective	Key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	1st Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
25	Electrification of households at Makaanepa village	To provide for basic services delivery and sustainable infrastructural development	% electrification of households in makaanepa	2 869 565	1 608 135	100%	30% construction	56% - contractor busy with stringing of bundle conductor and airdac	There are 89 new households which were build after the designs and phase 1 was complete	The municipality to source funds for their electrification or refer the residents to Eskom	progress report	Achieved
9	Electrification of new town village (Thambo)	To provide for basic services delivery and sustainable infrastructural development	% Electrification of new town village (Thambo)	2 912 000	1 554 858	new	30% construction	55% - contractor busy with stringing of bundle conductor and airdac	None	None	progress report	Achieved
14	Electrification of households at Masakaneng	To provide for basic services delivery and sustainable infrastructural development	% electrification of households in Masakaneng	2 912 391	0	100%	30% construction	61% - contractor busy with stringing of bundle conductor and airdac	Site office demolished due to force majeure	The contractor to re-establish the site	progress report	Achieved
13	installation of electrical meters in Groblersdal	To provide for basic services delivery and sustainable infrastructural development	% installation of bulk, prepaid meters and vending system	1 304 384	0	new	Advertisement and appointment of service provider	10% - project on tender stage	None	None	Tender advert	Not Achieved

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Ward No.	Project	Strategic Objective	key performance indicator	Original Budget 000's 2018/19	Expenditure	Audited Baseline 2016/17	1st Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
13	upgrading of Groblersdal substation	To provide for basic services delivery and sustainable infrastructural development	initiation of Groblersdal substation upgrade	869 565		new	n/a	n/a	n/a	n/a	n/a	n/a
20, 18, 10, 25	Monsterfos to makgopheng road, Kgoshi Mathebe and Kgoshi Matsepe	To provide for basic services delivery and sustainable infrastructural development	% Construction of Monsterfos to makgopheng road, Kgoshi Mathebe and Kgoshi Matsepe	7 826 087	323 965	50%	25% advertisement and appointment of service provider	25% contractor appointed	None	None	appointment letter	Achieved
21	Kgaphamadi road	To provide for basic services delivery and sustainable infrastructural development	% construction of kgaphamadi road	15 601 739	1 783 200	100%	25% Advertisement and appointment of service provider	34% contractor busy with bulk excavations for drains and drilling bedrock for bridge dowels	None	None	appointment letter	Achieved
13	Groblersdal roads and streets	To provide for basic services delivery and sustainable infrastructural development	% maintenance of Groblersdal roads and streets	1 739 130	0	100%	25% Advertisement and appointment of service provider	Project on planning stage	None	None	Specification minutes	Not Achieved

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Ward No.	Project	Strategic Objective	key performance indicator	Original Budget 000's 2018/19	R Expenditure	Audited Baseline 2016/17	1st Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
14	Naganeng construction of bus route	To provide for basic services delivery and sustainable infrastructural development	% construction of Naganeng bus route	8 817 000	5 296 849	new	50% progress (site establishment and subbase completed)	98% practical certificate issued to contractor. Contractor busy with snaglisted items	None	None	Practical completion certificate	Achieved
7	Nyakoroane road construction	To provide for basic services delivery and sustainable infrastructural development	% construction of nyakoroane road	1 304 348	0	100%	25% project assessment and preparation of TOR	Project on planning stage	None	None	specification minutes	Not Achieved
5	Mpheleng road construction	To provide for basic services delivery and sustainable infrastructural development	% construction of Mpheleng road	8 478 261	4 193 893	New	25% Advertisement and appointment of service provider	70% contractor busy with construction of base layer	None	None	appointment letter	Achieved
31	Motetema internal streets	To provide for basic services delivery and sustainable infrastructural development	% upgrading of Motetema internal street	3 478 261	0	100%	25% Advertisement and appointment of service provider	Project on planning stage	None	None	appointment letter	Not Achieved

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Ward No.	Project	Strategic Objective	key performance indicator	Original Budget 000's 2018/19	Expenditure	Audited Baseline 2016/17	1st Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
29	Ramogwerane to nkadimeng road and storm water	To provide for basic services delivery and sustainable infrastructural development	% construction of Ramogwerane to nkadimeng road and storm water	1 500 000	0	100%	25% Advertisement and appointment of service provider	Project on planning stage	None	None	Specification minutes	Not Achieved
30	Laersdrift road	To provide for basic services delivery and sustainable infrastructural development	% construction of Laersdrift road	6 087 000	1 231 074	new	25% Advertisement and appointment of service provider	24% contractor busy with subbase layer	None	None	appointment letter	Achieved
13	Development of workshop	To provide for basic services delivery and sustainable infrastructural development	% development of workshop	4 447 165	0	25%	25% Advertisement and appointment of service provider	25% contractor appointed	None	None	appointment letter	Achieved

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KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Allocated Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						1st Qtr Target	Progress to date	Challenges			Remedial Actions
To provide for basic services delivery and sustainable infrastructural development	Waste management	% of households with access to a minimum level of basic waste removal by 30 June 2019 (once per week) (GKPI)	Opex	Opex	16,5%	16,5%	9% of the Household have access to a minimum level of basic waste removal	unable to extend the service due to financial constraints	Lobby for funding	weekly waste collection schedules	Not Achieved
	Education/ Libraries	Number of initiatives held to promote library facilities by 30 June 2019	n/a	Opex	4	1	1	None	None	Attendance register and reports	Achieved
	Environmental management	Number of waste minimization projects initiated by 30 June 2019 (Environmental awareness programmes)	Opex	Opex	4	1	1	None	None	Attendance register and reports	Achieved
	Disaster management	Number of disaster awareness campaigns conducted by 30 June 2019	Opex		8	1				Attendance register and reports	Achieved

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Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	0	Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	0	66%	25%	100%	None	None	Quarterly IA status reports	Achieved
		% execution of identified risk management plan within prescribed timeframes per quarter (Community services)	n/a		100%	50%	64%	None	None	Quarterly risk assessment report	Achieved

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Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		

CAPITAL PROJECTS

Ward No.	Strategic objectives	project	key performance indicator	Original Budget R 000's 2018/19	Audited Expenditure 2016/17	Audited Baseline 2016/17	1st Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
9	To provide for basic services and sustainable infrastructural development	Fencing of Elandsdoorn cemeteries	% Fencing of Elandsdoorn cemeteries	521 739	R0,00	new	25% development of terms of reference (TOR)	Terms of Reference developed	None	None	terms of reference	Achieved
13		Groblersdal land fill site	Upgrading of landfill site	3000 000	R0.00	new	25% advertisement of the project	Advertisement of the project	None	None	copy of advertisement	Achieved

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BUDGET AND TREASURY

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
To provide for basic service delivery and sustainable infrastructural development	Indigents	% of (indigents) households with access to free basic electricity services by 30 Jun 2019 (GKPI)	opex		2,5%	29%	None	None	indigent register and Eskom beneficiary list	Achieved

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KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
To improve sound and sustainable municipal financial management	Financial management	Cost coverage ratio by the 30 June 2019 (GKPI)	opex		4:01	n/a	n/a	n/a	n/a	n/a
	Revenue	% outstanding service debtors to revenue by the 30 June 2019 (GKPI)	opex		5%	n/a	n/a	n/a	n/a	n/a
	Budget	Submission of MTRE Budget to Council 30 days before the start of the new financial year	n/a		1	n/a	n/a	n/a	n/a	n/a
	AFS	Audited Annual Financial Statements (AFS) and Audit report submitted to council by January 2019	n/a		1	n/a	n/a	n/a	n/a	n/a
	SCM	number of monthly SCM deviation reports submitted to municipal manager	n/a		12	3	3	none	signed deviation register	Achieved
	Expenditure	% Payment of creditors within 30 days	Opex and capex budget		100%	100%	100%	n/a	Creditors age analysis	Achieved
	Assets management	Number of assets verification reports submitted to municipal manager by 30 June 2019	n/a		1	n/a	n/a	n/a	n/a	n/a

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KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	25%	50%	n/a	Quarterly IA status reports	Achieved	
		% execution of identified risk management plan within prescribed timeframes per quarter (budget and treasury)	n/a		100%	50%	60%	none	Quarterly risk assessment report	Achieved	

CAPITAL PROJECTS

Ward No.	Strategic objectives	project	key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	1st Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
13	To provide for basic services and sustainable infrastructural development	Mobile offices	% construction of mobile offices	500 000		new	25% advertisement of project	25% Procurement in line with section 32 complete. The request for the quotation to be done by end of October 2018.	none	none	copy of advertisement	Achieved

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KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
To provide for basic services delivery and sustainable infrastructural development	Transversal programmes	number of Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights by the 30 Jun 2019	Opex		6	1	2	none	none	Programme and attendance register	Achieved

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Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION


Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges		
	community participation	number of public participation reports submitted to council	n/a		New	1	1	none	Council resolution	achieved
	MPAC programme	number of MPAC quarterly reports submitted to council	n/a		3	1	2	none	Council resolution	Achieved

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Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Mayoral programme	number of Mayoral outreach projects initiated by 30 Jun 2019	Opex		2	1	2	none	none	Report and Attendance register	Achieved
		number of ward committees reports submitted to council quarterly	n/a		New	1	1	none	none	OS18/19-02	Achieved
	Ward committee	number of ward committee conference held	Opex		New	1	1	none	none	Report and Attendance register	Achieved
		Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	n/a	n/a	n/a	n/a	n/a	n/a
	Audit	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	25%	n/a	no findings for the department	none	Quarterly IA status reports	n/a

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Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						1st Qtr Target	Progress to date	Challenges	Remedial Actions		
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (executive support)	n/a		100%	50%	67%	none	none	Quarterly risk assessment report	achieved


 R.M. MAREDI
 MUNICIPAL MANAGER **Elias Motsaedi Local Municipality**
 14 NOV 2018
Municipal Manager

14/11/2018
 DATE